

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

June 14, 2018

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

The Board of Directors (the "Board") of Oakmont Public Utility District (the "District") met in regular session, open to the public, at Auburn Lakes Recreation Center, the District's designated meeting place inside the boundaries of the District, on June 14, 2018 at 7:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Ty Warren	-	President
Shaun Hebert	-	Vice President
Kerry Simmons	-	Secretary
Bruce Bramlett	-	Assistant Secretary
Jennifer Smith	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Those members of the public in attendance include those who provided their name on the sign-in sheet attached hereto as Exhibit "A".

Also in attendance were Tina DeAses and Steven Wright of the Risher Companies, the District's Recreation Manager ("Risher"); Cindi Oliver with Equi-Tax, Inc., the District's Tax Assessor/Collector ("TAC"); Debra Loggins of L&S District Services, LLC, the District's Bookkeeper; Robb Clark with Hays Utility South Corporation ("Hays"), Operator for the District; Tom Dillard of Champions Hydro-lawn ("Champions"); Chris Roznovsky with Jones & Carter, Inc. ("J&C"), the District's Engineer; and Mallory Craig, of Coats|Rose, P.C., the District's legal counsel ("Coats|Rose").

WHEREUPON, the meeting was called to order at 7:04 p.m. in accordance with the posted meeting notice, which is attached hereto as Exhibit "B".

HEAR FROM THE PUBLIC

Director Warren then opened the floor to the public to receive comments. The Board recognized Mr. Dorian who requested information on the installation of the bollards at the East Detention Pond. Director Warren and Director Hebert answered the questions presented.

No further comments were presented and the public comment period was closed.

CONSIDER APPROVAL OF MINUTES FROM THE MAY 10, 2018 MEETING

The Board next considered the proposed minutes from the meeting held on May 10, 2018. After review, upon motion made by Director Warren and seconded by Director Smith, the Board, by unanimous vote, approved the minutes as revised by the comments presented.

BOOKKEEPER'S REPORT

The Board recognized Ms. Loggins, who reviewed the Bookkeeper's Report and checks listed for payment, a copy of which is attached hereto as Exhibit "C".

After review and consideration, upon a motion made by Director Simmons, seconded by Director Bramlett, the Board voted unanimously to approve the Bookkeeper's Report and authorize payment of checks and invoices as presented, including the check to Residential Recycling and Refuse of Texas for garbage and recycling services presented but not included on the Bookkeeper's Report.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board next recognized Ms. Oliver who presented the TAC's Report, a copy of which is attached hereto as Exhibit "D". Ms. Oliver noted 99.5% of the District's 2017 tax levy has been collected. Ms. Oliver also noted that Harris County Appraisal District has released the District's preliminary valuation, showing a current decrease in value by \$9,000,000 from the previous year.

After discussion, upon a motion duly made by Director Hebert, seconded by Director Smith, the Board voted unanimously (i) to approve the TAC's Report, and (ii) to authorize payment of the checks listed therein.

OPERATOR'S REPORT

Next, the Board recognized Mr. Clark, who presented and reviewed the Operator's Report, the details of which are contained in the report attached hereto as Exhibit "E". He reported on the following:

- the total connection count is 1,164;
- the water accountability ratio was 95.10%; and
- there were no excursions for the month.

Mr. Clark reported that the repairs noted during Phase 1 of the manhole survey are almost complete.

After review, upon a motion brought by Director Bramlett, seconded by Director Simmons the Board unanimously approved the Operator's Report as presented.

ATTORNEY’S REPORT

The Board recognized Ms. Craig, who presented the Attorney’s Report.

Amend Order Establishing Code of Ethics, Policies, and Procedures for District Affairs and Management

Ms. Craig then presented an Amended Order Establishing Code of Ethics, Policies, and Procedures for District Affairs and Management, a copy of which is attached hereto as Exhibit “F”. Ms. Craig noted that pursuant to Chapter 49 of the Texas Water Code, the Board is required to adopt certain policies and procedures for the conduct of District affairs, including a code of conduct for the Directors. Ms. Craig stated that the Board of Directors had adopted the original Order Establishing Code of Ethics, Policies, and Procedures for District Affairs and Management in 1992, and since then the Texas Water Code requirements had been updated. Ms. Craig then reviewed and summarized the amendments to the Order that were being presented.

After review and discussion, upon a motion by Director Simmons, seconded by Director Hebert, the Board voted unanimously to adopt the Amended Order Establishing Code of Ethics, Policies, and Procedures for District Affairs and Management as presented.

Ms. Craig then presented the Board a letter from the Auburn Lakes HOA addressed to the District. A copy of the letter is attached hereto as Exhibit “G”. No action was taken.

REVIEW ENGINEER’S REPORT

The Board next received the Engineer’s Report. Mr. Roznovsky reviewed J&C’s written report, the full details of which are attached hereto as Exhibit “H”.

As part of the Engineer’s Report, Mr. Roznovsky requested the Board to approve payment for the pool calcium removal in the amount of \$3,700. Mr. Roznovsky stated the pay application requested payment of \$4,700, but that he recommends payment of \$3,700 at this time. He noted that payment of \$600 would be approved upon replacement of a broken water feather, and the remaining \$400 upon removal of stains from the pool. After discussion, upon a motion by Director Warren, seconded by Director Simmons, the Board voted unanimously to approve the payment as recommended by the Engineer.

After review of the full report and upon a motion by Director Warren, seconded by Director Smith, the Board voted unanimously to approve the Engineer’s Report as presented.

HEAR REPORT FROM CHAMPIONS HYDROLAWN

The Board recognized Mr. Dillard, who presented the report from Champions, a copy of which is attached hereto as Exhibit “I.”

Mr. Dillard requested Board authorization to import topsoil and establish permanent vegetation at the West Detention on in the areas where the vegetation has become sparse on the slopes. He noted the cost of such repair would be around \$12,679.50.

Mr. Dillard then requested the Board to approve a resolution to Harris County allowing Champions Hydrolawn to submit permit renewals for the District's storm water quality features. A copy of the resolution is attached hereto as Exhibit "J".

After discussion and consideration, upon a motion by Director Simmons, seconded by Director Hebert, the Board voted unanimously to approve the report, authorize the work to be completed at the West Detention Pond as presented, and adopt the resolution to Harris County as presented.

HEAR FROM RECREATION CENTER MANAGER

The Board recognized Ms. DeAses, who presented the Recreation Center Manager's Report, a copy of which is attached hereto as Exhibit "K."

Ms. DeAses introduced Mr. Jeff Arora of Ambient Air. Mr. Arora noted that the clubhouse a/c unit had a major Freon leak, causing the unit to not produce cold air. He provided a proposal to replace the Freon line for a cost not to exceed \$5,125. After consideration, upon a motion by Director Warren, seconded by Director Hebert, the Board voted unanimously to approve the repair at a cost not to exceed \$5,125.

Ms. DeAses then presented proposal #43273 from Silversand Services to add irrigation to next to the concrete slab inside the pool fence in the amount of \$1,175. Upon a motion by Director Warren, seconded by Director Smith, the Board voted unanimously to approve the proposal as presented.

Ms. DeAses next presented proposal #43274 from Silversand Services to repair irrigation lines and heads in the amount of \$650. Upon a motion by Director Warren, seconded by Director Smith, the Board voted unanimously to approve the proposal as presented.

The Board then considered purchasing small signs to direct pool users to the pool entrance and those at the playground to where water can be found. After discussion, upon a motion by Director Warren, seconded by Director Simmons, the Board voted unanimously to approve the purchase of the directional signs as presented in the amount of \$135.

Ms. DeAses then presented a proposal from Aquatics Management for the repair of the mushroom water feature in the amount of \$2,900. After discussion and consideration, upon a motion by Director Simmons, seconded by Director Warren, the Board voted unanimously to authorize the mushroom water feature repairs as presented.

A proposal from Grand Slam was then considered for services and installation of materials to separate the speaker system into two zones: the pool pavilion and the perimeter speakers. Upon a motion by Director Warren, seconded by Director Smith, the Board voted unanimously to approve the proposal from Grand Slam in the amount of \$1,100.

Next the Board considered authorizing the purchase and installation of building identifying signs to be installed at the clubhouse, fitness center, and pool pavilion in the amount of \$1,969. Upon a motion by Director Warren, seconded by Director Simmons, the Board voted unanimously to authorize the purchase and installation of the signs as discussed.

Ms. DeAses also requested approval for the purchase and installation of a flag pole and flag, and for the purchase of outdoor banners for use at the pool. Upon a motion by Director Simmons, seconded by Director Bramlett, the Board voted unanimously to approve the purchase of the flag, flag pole, and banners as discussed.

No further action was taken in regards to the Recreation Center Manager's Report.

LANDSCAPE ARCHITECT

A report was not presented.

HEAR DIRECTOR REPORTS

Recreation Committee

Amend Pool Party Policy

The Board heard from the Recreation Committee regarding amending the pool party policy. The Recreation Committee presented a draft of the amended pool party policy for the Board's review, a copy of which is attached hereto as Exhibit "L". Ms. Craig noted the amendments to the pool party policy include establishing two time periods the pool party area can be rented and establishing a refund policy for inclement weather.

After discussion, upon a motion by Director Bramlett, seconded by Director Simmons, the Board voted unanimously to adopt the amended pool party policy as presented, including adoption the Resolution Amending Pool Party Policy.

REVIEW DISTRICT EMAILS

Ms. Craig then presented the Board with emails received by the Board's email address since the date of the last Board meeting. Copies of the emails are attached hereto as Exhibit "M".

No action was taken.

HEAR FROM THE PUBLIC


Director Warren opened the floor to receive comments the public. The Board noted that no further comments were presented by those in attendance.

There being no other business to come before the Board, upon a motion duly made and seconded, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this July 12, 2018.

(DISTRICT SEAL)



Asst. 
Secretary, Board of Directors

**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of Oakmont Public Utility District will meet in regular session, open to the public, at 7:00 p.m., on **Thursday, June 14, 2018**, at the **Auburn Lakes Recreation Center**, a meeting location inside the District, at which meeting the following items will be considered:

1. Hear from the public.
2. Review and consider approval of minutes from meeting held May 10, 2018.
3. Review Bookkeeper's Report and consider taking action thereon, including:
 - a. Approve payment of bills submitted to the District; and
 - b. Review Investment Report and authorize necessary action in connection therewith.
4. Receive Tax Assessor/Collector's Report and consider taking action thereon, including:
 - a. Approve tax report and authorize payment of invoices from tax account; and
 - b. Approve moving specific tax accounts to uncollectable status.
5. Review Operator's Report and consider taking action thereon, including:
 - a. Authorization of termination of water and sewer service to delinquent accounts;
 - b. Authorize Operator to make necessary repairs to water and sanitary sewer system; and
 - c. Approve sending uncollectable accounts to collections or for write-off.
6. Hear Attorney's Report and consider taking action thereon, including:
 - a. Amend Order Establishing Code of Ethics, Policies, and Procedures for District Affairs and Management.
7. Review Engineer's Report and consider taking action thereon, including:
 - a. Authorize preparation of plans, advertisement of bids and/or award of contracts for District facilities;
 - b. Approve pay estimates and change orders on contracts for District facilities;
 - c. Hear report on status of all District facilities and consider taking action thereon; and
 - d. Consider taking any necessary action relating to the Engineer's Report, including initiation of new projects.
8. Hear report from Champions Hydrolawn and consider taking any necessary action thereon, including approving proposals for repairs or work at the detention ponds.
9. Hear report from Recreation Center Manager, and consider acting thereon, including:
 - a. Review and consider approving proposals for purchase of recreation equipment, repairs to facilities, and/or authorizing camps and activities; and
 - b. Consider authorizing Recreation Center Manager to proceed with projects, purchases, and repairs as directed by the Board.
10. Hear report from Landscape Architect and consider acting thereon, including:
 - a. Receive proposals for purchase, construction, and installation of recreation items, including structures, landscaping, and materials throughout District and consider authorizing same; and
 - b. Authorize Landscape Architect to proceed with park projects as directed.
11. Hear Director reports and consider taking action thereon, including:
 - a. Hear from Recreation Committee, and consider taking action, including:
 - i. Amend pool party policy.
12. Review District Emails.
13. Hear from the public.

Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, and such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

EXECUTED this 8th day of June, 2018.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By

Mallory J. Craig
Mallory J. Craig
Coats Rose, P.C.

Attorneys for the District



CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

OAKMONT PUBLIC UTILITY DISTRICT

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I, Monica Roberts-Jenkins, the undersigned, hereby state that I posted the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at the administrative office of the District, 9 Greenway Plaza, Suite 1100, Houston, Texas, on Friday, June 08, 2018, at 3:00 p.m., which time was not less than 72 hours prior to the scheduled time of the meeting.



Monica Roberts-Jenkins

**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING**

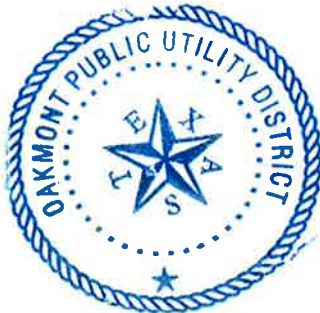
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5. Review Operator's Report and consider taking action thereon, including:
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7. Review Engineer's Report and consider taking action thereon, including:
 - a. Authorize preparation of plans, advertisement of bids and/or award of contracts for District facilities;
 - b. Approve pay estimates and change orders on contracts for District facilities;
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 - d. Consider taking any necessary action relating to the Engineer's Report, including initiation of new projects.
8. Hear report from Champions Hydrolawn and consider taking any necessary action thereon, including approving proposals for repairs or work at the detention ponds.
9. Hear report from Recreation Center Manager, and consider acting thereon, including:
 - a. Review and consider approving proposals for purchase of recreation equipment, repairs to facilities, and/or authorizing camps and activities; and
 - b. Consider authorizing Recreation Center Manager to proceed with projects, purchases, and repairs as directed by the Board.
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 - a. Receive proposals for purchase, construction, and installation of recreation items, including structures, landscaping, and materials throughout District and consider authorizing same; and
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EXECUTED this 8th day of June, 2018.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By

A handwritten signature in blue ink that reads "Mallory J. Craig".

Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

I, Travis, the undersigned, hereby state that I posted a copy of the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at 25005 Northcrest Drive, Spring, Texas, the location inside the boundaries of the District designated for the posting of agendas, on the 11th day of June, 2018 at 11 A.m., which time was not less than 72 hours prior to the scheduled time of the special meeting.

[Signature]
(Name)

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

OAKMONT PUBLIC UTILITY DISTRICT

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I, Tina DeBess, the undersigned, hereby state that I posted a copy of the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at 25005 Northcrest Drive, Spring, Texas, the location inside the boundaries of the District designated for the posting of agendas, on the 14th day of June, 2018 at 11 A.m., which time was not less than 72 hours prior to the scheduled time of the special meeting.

Tina DeBess
(Name)

1315404
06/08/2018 PERSONAL
\$9.00 MPR - NOTICE MTG

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**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING**

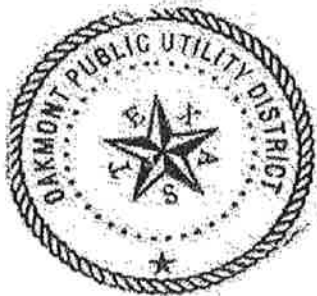
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 - b. Approve pay estimates and change orders on contracts for District facilities;
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11. Hear Director reports and consider taking action thereon, including:
 - a. Hear from Recreation Committee, and consider taking action, including:
 - i. Amend pool party policy.
12. Review District Emails.
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Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, and such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

EXECUTED this 8th day of June, 2018.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By Mallory J. Craig
Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District

Monica Roberts-Jenkins
COUNTY CLERK
TARRANT COUNTY TEXAS

2018 JUN -8 PM 3: 12

FILED

**Oakmont PUD
Summary Bookkeeping Report
June 14, 2018**

GENERAL OPERATING ACCOUNT - Compass Bank

Ending Balance from last meeting	\$	81,329.37
Add in old voided refund checks	+	302.39
Receipts	+	171,960.29
Withdrawals and checks	-	151,307.39
Ending Balance at June 14, 2018	\$	102,284.66
<u>Investments</u>		
Money Market Account at Compass Bank	\$	3,911,750.63
Total Operating Funds	\$	4,014,035.29
12 month Operating Reserve		(1,960,000.00)
Net Operating Funds	\$	2,054,035.29

RECREATIONAL FACILITIES FUND - Compass Bank

Ending Balance from last meeting	\$	72,511.26
Rec Facility Revenue (rentals, pool passes & rec fees)	+	1,855.00
Other Revenue	+	30,045.77
Total Receipts	+	31,900.77
Withdrawals and checks	-	86,386.13
Ending Balance at June 14, 2018	\$	18,025.90
<u>Investments</u>		
Rec Money Market Account at Compass Bank	\$	265,952.30
Total Recreational Facilities Funds	\$	283,978.20



CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting (no activity) \$ 12,170.47

PARK CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting (no activity) \$ 600,396.68

DEBT SERVICE FUND - Compass Bank

Ending Balance from last meeting \$ 532,216.30

Receipts + 101.55

Withdrawals - 18.00

Ending Balance at June 14, 2018 \$ 532,299.85

Investments \$ 1,912,591.51

Total Debt Service Funds \$ 2,444,891.36

Next Debt Service Payment due September 1, 2018 - \$496,860.00

Oakmont PUD
Cash Analysis
June 14, 2018

GENERAL OPERATING ACCOUNT - Compass Bank

Ending Balance from last meeting	\$	81,329.37
Add in old voided refund checks	+	302.39
<u>Receipts</u>		
Accounts Receivable Collections	+	121,911.77
Transfer from Money Market Account	+	50,000.00
Interest earned on account	+	48.52
<u>Withdrawals</u>		
Payments to United States Treasury for payroll taxes on director fees from previous meeting	-	229.50
Bank service charges & credit card billing	-	33.00
<u>Checks previously approved</u>		
4440 - Void		
Checks presented for signatures June 14, 2018		
4441 - Bruce Bramlett, director fee for 6/14/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4442 - Jennifer Smith, director fee for 6/14/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4443 - Kerry Simmons, director fee for 6/14/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4444 - Shaun Hebert, director fee for 6/14/18 meeting - \$150.00, less taxes - (\$11.48)	-	138.52
4445 - Ty Warren, director fee for 6/14/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4446 - Bruce Bramlett, director fees for 5/23/18 meeting - \$150.00, less taxes - (\$11.48)	-	138.52
4447 - Jennifer Smith, director fees for 5/23/18 meeting - less taxes - (\$11.48)	-	138.52
4448 - Kerry Simmons, director fee for 5/23/18 meeting - \$150.00, less taxes - (\$11.48)	-	138.52
4449 - Shaun Hebert, director fee for 5/23/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4450 - Ty Warren, director fees for 5/23/18 meeting - \$150.00, less taxes - (\$11.48)	-	138.52
4451 - Bruce Bramlett, director fee for 6/7/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4452 - Jennifer Smith, director fee for 6/7/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4453 - Shaun Hebert, director fee for 6/7/18 meeting - \$150.00, less taxes - (\$11.48)	-	138.52
4454 - Ty Warren, director fee for 6/7/18 meeting - \$150.00, less taxes - (\$11.47)	-	138.53
4455 - Champions Hydro-Lawn, monthly maintenance for May	-	12,985.25
4456 - Coats Rose, P.C., legal fees through April 30, 2018	-	3,919.70
4457 - Constellation New Energy, Inc., 25134 1/2 Haverford - \$6,404.41 6950 1/2 West Rayford - \$313.79	-	6,718.20
4458 - Hays Utility South Corporation, maintenance and operations for May	-	12,026.36
4459 - Jones and Carter, Inc., general engineering fees for April and May - \$4,445.25 GIS - \$1,200.00	-	5,645.25
4460 - L & S District Services, LLC, bookkeeping fees and expenses for May	-	1,265.75
4461 - Lake Pro, Inc., lake management	-	600.00
4462 - North Harris County Regional Water Authority, pumpage fees	-	78,771.20
4463 - Northampton MUD, pro rata share M-102 ditch maintenance	-	365.00
4464 - Northampton WWTP, sewer service for April	-	24,953.58
4465 - Off Cinco, website expenses	-	695.00
4466 - Jennifer Smith, director fees for additional District services - \$600.00, less taxes - (\$45.90)	-	554.10
4467 - Texas State Comptroller, remittance of unclaimed property	-	302.39
4468 - Donald Dowden, refund	-	135.71
4469 - Craig Pettey, refund	-	24.11
4470 - Cilda Rose, refund	-	5.41
4471 - Ty Warren, director fees for additional District services - \$150.00, less taxes - (\$11.48)	-	138.52

GENERAL OPERATING ACCOUNT - Continued

4472 - Residential Recycling of Texas, blank check for incoming invoice		
Total Disbursements	\$	151,307.39
Ending Balance at June 14, 2018	\$	102,284.66
<u>Investments</u>		
Money Market Account at Compass Bank	\$	3,911,750.63
Total Operating Funds	\$	4,014,035.29
12 month Operating Reserve		(1,960,000.00)
Net Operating Funds	\$	2,054,035.29

RECREATIONAL FACILITIES FUND - Compass Bank

Ending Balance from last meeting	\$	72,511.26
<u>Receipts</u>		
Rent	+	850.00
Pool passes	+	520.00
Rec fees	+	485.00
Transfer from REC Money Market Account	+	30,000.00
Interest earned on account	+	45.77
Total Receipts	\$	31,900.77
<u>Withdrawals</u>		
Bank service charge	-	18.00
<u>Checks previously approved</u>		
1969 - A+ Spring Electric, pool maintenance	-	437.00
1970 - AT&T Uverse, internet service	-	64.46
1971 - Grand Slam AV & Security, pool audio	-	296.54
1972 - Ready Refresh, rental fee	-	17.99
1973 - Vanguard Cleaning Systems of Greater Houston, cleaning services and supplies for May	-	391.00
1974 - Void		
1975 - Grand Slam AV & Security, pool audio (50% deposit)	-	8,033.91
1976 - MURR, Inc., landscape design and consultation	-	21,656.17

RECREATIONAL FACILITIES FUND - Continued

Checks presented for signatures June 14, 2018

1977 - Aquatic Management of Houston, Inc., pool maintenance and repairs - \$806.08		
July pool management services - \$14,387.50	-	15,193.58
1978 - AT&T, phone service	-	75.36
1979 - CenterPoint Energy, 25005 Northcrest	-	19.50
1980 - Comcast, cable service	-	177.98
1981 - Constellation New Energy, Inc., 25005 Northcrest - \$672.97, 25005 Northcrest B - \$607.14	-	1,280.11
1982 - Direct TV, cable service	-	57.24
1983 - Evenflow Plumbing, plumbing repairs & additional line for ice machine	-	2,136.00
1984 - Grand Slam AV & Security, pool audio	-	679.98
1985 - Jones and Carter, Inc., general engineering fees for May	-	3,396.50
1986 - Risher Fitness Management, Inc., management fees - \$10,915.00 expenses - \$7,308.06	-	18,223.06
1987 - Silversand Services, landscape maintenance	-	7,427.43
1988 - Vanguard Cleaning Systems of Greater Houston, cleaning services and supplies for June	-	391.00
1989 - Amy Steeples, 75% refund of clubhouse rental - canceled	-	187.50
1990 - Ty Warren, reimbursement for contactor purchased	-	65.36
1991 - Ambient Heating & Cooling, A/C repairs & maintenance	-	1,126.00
1992 - AT&T Uverse, internet services	-	64.46
1993 - Bayou Connect Services, pool repairs & maintenance	-	3,700.00
1994 - National Tree Service, tree topped & removal services	-	1,270.00
1995 - Comcast, blank check for incoming invoice		
1996 - Ready Refresh, blank check for incoming invoice		
Total Disbursements	\$	86,386.13
Ending Balance at June 14, 2018	\$	18,025.90
<u>Investments</u>		
REC Money Market Account at Compass Bank	\$	265,952.30
Total Recreational Facilities Funds	\$	283,978.20

CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting (no activity)	\$	12,170.47
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PARK CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting	\$	600,181.89
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Receipts

Interest earned on account	+	250.79
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Withdrawals

Bank service charge	-	36.00
Total Withdrawals	\$	36.00

Ending Balance at June 14, 2018	\$	600,396.68
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DEBT SERVICE FUND - Compass Bank

Ending Balance from last meeting	\$	532,216.30
<u>Receipts</u>		
Interest earned on account	+	101.55
<u>Withdrawals</u>		
Bank service charge	-	18.00
Total Withdrawals	\$	18.00
Ending Balance at June 14, 2018	\$	532,299.85
<u>Investments</u>		
Money Market Account at Spirit of Texas Bank	\$	210,415.91
Money Market Account at Central Bank		152,175.60
CD/Green Bank dated 2/26/18 due 8/27/18 at 1.25%		245,000.00
CD/Texas Capital Bank dated 2/26/18 due 8/27/18 at 1.15%		245,000.00
CD/Allegiance Bank dated 2/26/18 due 8/27/18 at 1.00%		245,000.00
CD/Post Oak Bank dated 2/26/18 due 8/27/18 at 1.00%		245,000.00
CD/Preferred Bank dated 2/26/18 due 8/27/18 at .80%		245,000.00
CD/Central Bank dated 3/5/18 due 9/5/18 at 1.25%		325,000.00
Total Investments	\$	1,912,591.51
Total Debt Service Funds	\$	2,444,891.36

Next Debt Service Payment due September 1, 2018 - \$496,860.00

Oakmont PUD General Operating Fund
Profit & Loss Budget Performance
 April 2018

	Apr 18	Budget	Oct '17 - Apr 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water Revenue					
4100 · Customer Service Fees - Water	22,823.20	22,000.00	148,170.40	154,000.00	264,000.00
4150 · NHCRWA Collections	51,231.40	41,565.00	279,304.67	290,955.00	498,780.00
Total Water Revenue	74,054.60	63,565.00	427,475.07	444,955.00	762,780.00
Sewer Revenue					
4200 · Customer Service Fees - Sewer	38,630.20	38,665.00	271,336.92	270,675.00	464,000.00
Total Sewer Revenue	38,630.20	38,665.00	271,336.92	270,675.00	464,000.00
Other Revenues					
4320 · Maintenance Taxes	15,187.79	15,200.00	1,050,936.09	1,051,000.00	1,171,500.00
4330 · Penalties and Interest	1,369.99	1,575.00	12,231.84	11,025.00	18,900.00
4380 · Termination/Reconnection/NSF Fe	0.00	150.00	0.00	1,050.00	1,800.00
4400 · Transfer/Connection Fees	392.50	250.00	3,885.00	1,750.00	3,000.00
5380 · Miscellaneous Income	0.00	0.00	4.23	0.00	100.00
5385 · HOA Storage space lease	0.00	0.00	1,200.00	0.00	0.00
5391 · Interest Income	4,291.18	400.00	14,572.33	2,800.00	4,800.00
5505 · Recreational Fees	710.00	415.00	1,040.00	2,925.00	5,000.00
5510 · Rent of Facilities	550.00	500.00	6,262.50	3,500.00	6,000.00
5515 · Pool Passes	0.00	0.00	0.00	0.00	3,000.00
5520 · Maintenance Tax - Recreational	5,514.08	0.00	455,396.13	450,375.00	450,375.00
Total Other Revenues	28,015.54	18,490.00	1,545,528.12	1,524,425.00	1,664,475.00
Total Income	140,700.34	120,720.00	2,244,340.11	2,240,055.00	2,891,255.00
Expense					
Water Expenses					
6100 · Bulk Water Purchases	0.00	0.00	825.00	0.00	0.00
6124 · Laboratory Expense	245.00	430.00	1,971.18	3,050.00	5,200.00
6126 · Permit Fees	0.00	0.00	2,793.00	2,800.00	2,800.00
6127 · NHCRWA Pumpage Fee	59,296.00	41,415.00	270,946.70	289,925.00	497,000.00
6135 · Repairs & Maintenance	3,418.21	7,900.00	59,773.01	55,300.00	94,800.00
6142 · Chemicals	851.65	750.00	5,174.09	5,250.00	9,000.00
6151 · Telephone	0.00	50.00	0.00	350.00	600.00
6152 · Utilities	4,971.55	4,750.00	30,829.01	33,250.00	57,000.00
Total Water Expenses	68,782.41	55,295.00	372,311.99	389,925.00	666,400.00
Sewer Expenses					
6201 · Purchased Sewer Service	24,953.58	13,000.00	135,663.12	91,000.00	156,000.00
6235 · Repair and Maintenance	0.00	1,360.00	2,700.00	9,520.00	16,300.00
6275 · Sewer Inspection Expense	349.06	0.00	4,925.95	0.00	0.00
Total Sewer Expenses	25,302.64	14,360.00	143,289.07	100,520.00	172,300.00

Oakmont PUD General Operating Fund
Profit & Loss Budget Performance
 April 2018

	Apr 18	Budget	Oct '17 - Apr 18	YTD Budget	Annual Budget
Other Expenses					
6310 · Director Fees	1,200.00	1,875.00	11,850.00	13,125.00	22,500.00
6314 · Payroll Taxes	91.80	142.00	906.53	994.00	1,700.00
6320 · Legal Fees	3,919.70	6,665.00	33,967.32	46,675.00	80,000.00
6321 · Auditing Fees	0.00	0.00	10,950.00	11,000.00	11,000.00
6322 · Engineering Fees	2,510.75	5,500.00	32,252.50	38,500.00	66,000.00
6322.05 · Eng. Fees-Surplus Funds App	0.00	0.00	0.00	0.00	7,500.00
6322.10 · Eng. Fees-GIS	600.00	600.00	4,200.00	4,200.00	7,200.00
6325 · Election Expense	0.00	0.00	0.00	0.00	15,000.00
6326 · TCEQ Assessment Fees	0.00	0.00	3,772.62	3,570.00	3,570.00
6332 · Operator Expense	5,934.80	6,000.00	40,858.63	42,000.00	72,000.00
6333 · Bookkeeping Fees	1,267.90	1,300.00	8,994.19	9,100.00	15,600.00
6335 · Drainage Facilities Maintenance	2,937.83	5,500.00	47,796.19	38,500.00	66,000.00
6352 · Utilities	319.15	350.00	2,205.73	2,450.00	4,200.00
6353 · Insurance	24,086.00	16,200.00	24,086.00	16,200.00	16,200.00
6354 · Travel Expense	0.00	135.00	976.34	925.00	1,600.00
6356 · Registration/Membership Fees	0.00	0.00	1,800.00	1,000.00	1,000.00
6359 · Other Expenses	94.00	85.00	526.64	575.00	1,000.00
6360 · Website Expense	355.00	835.00	3,707.00	5,825.00	10,000.00
6375 · CSI Inspections	0.00	0.00	250.00	0.00	0.00
6379 · Customer Service Agreement	0.00	0.00	220.00	110.00	600.00
6380 · Termination/Reconnection/NSF Ex	687.20	700.00	7,580.52	4,900.00	8,400.00
6399 · Garbage Expense	16,785.50	17,500.00	117,724.75	122,500.00	210,000.00
Total Other Expenses	60,789.63	63,387.00	354,624.96	362,149.00	621,070.00
Recreational Facilities					
6411 · Rec Facilities Management Fee	10,915.00	10,700.00	75,760.00	74,900.00	128,400.00
6412 · Pool Management Fee	697.53	5,835.00	16,522.23	40,825.00	70,000.00
6422 · Engineering Fees	2,255.50	1,250.00	9,281.25	8,750.00	15,000.00
6435 · Repairs & Maintenance - Rec	15,275.00	4,150.00	46,104.78	43,000.00	50,000.00
6435.01 · Maintenance and Repairs - Pool	10,433.00	5,415.00	32,396.38	37,925.00	65,000.00
6436 · Landscape Maintenance	7,478.83	7,000.00	34,760.44	49,000.00	84,000.00
6440 · Supplies-Rec Center	1,681.88	460.00	11,218.94	3,200.00	5,500.00
6451 · Telephone/Internet Expense	357.85	265.00	2,359.70	1,875.00	3,200.00
6452 · Utilities - Rec Facilities	898.98	835.00	7,698.99	5,825.00	10,000.00
6453 · Insurance-Rec Facilities	0.00	0.00	0.00	0.00	6,000.00
6459 · Other Expense	0.00	85.00	0.00	575.00	1,000.00
Total Recreational Facilities	49,993.57	35,995.00	236,102.71	265,875.00	438,100.00
Total Expense	204,868.25	169,037.00	1,106,328.73	1,118,469.00	1,897,870.00
Net Ordinary Income	-64,167.91	-48,317.00	1,138,011.38	1,121,586.00	993,385.00

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Accrual Basis

**Oakmont PUD General Operating Fund
Profit & Loss Budget Performance
April 2018**

	<u>Apr 18</u>	<u>Budget</u>	<u>Oct '17 - Apr 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Other Income/Expense					
Other Expense					
Capital Outlay					
7300.01 · Recreation Improvements	0.00	0.00	5,462.41	0.00	0.00
7300.08 · Water Plant Recoating & Improve	0.00	0.00	0.00	0.00	40,000.00
7300.09 · M-102 Channel Rep & Improvement	0.00	0.00	0.00	0.00	20,000.00
Total Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>5,462.41</u>	<u>0.00</u>	<u>60,000.00</u>
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>5,462.41</u>	<u>0.00</u>	<u>60,000.00</u>
Net Other Income	0.00	0.00	-5,462.41	0.00	-60,000.00
Net Income	<u>-64,167.91</u>	<u>-48,317.00</u>	<u>1,132,548.97</u>	<u>1,121,586.00</u>	<u>933,385.00</u>

**Oakmont PUD
Series 2013 Bonds
June 14, 2018**

	TCEQ Approved Amount	District Expenditure	Over (Under)
<u>CONSTRUCTION COSTS</u>			
Auburn Lakes Retreat & Reserve, Section 5 Utilities	\$ 661,400	\$ 661,399.55	\$ (0.45)
Auburn Lakes Retreat & Reserve, Section 5 Clearing and Grubbing	24,743	24,744.14	1.14
Storm Water Pollution Prevention	25,200	31,979.90	6,779.90
Engineering	226,317	145,342.73	(80,974.27)
Water Plant No. 1 Expansion Phase III	335,000	339,000.00	4,000.00
Contingencies	33,500		(33,500.00)
Engineering	55,275	57,697.10	2,422.10
<u>NON-CONSTRUCTION COSTS</u>			
Legal Fees	40,500	40,500.00	0.00
Fiscal Agent Fees	32,400	32,400.00	0.00
Developer Interest	30,758	26,846.06	(3,911.94)
Bond Discount	48,600	48,600.00	0.00
Bond Issuance Expenses	55,137	32,662.84	(22,474.16)
TCEQ Bond Issuance Expenses	4,550	4,050.00	(500.00)
Attorney General Fee	1,620	1,620.00	0.00
Bond Application Report Cost	45,000	32,728.55	(12,271.45)
Contingency	0		0
TOTAL	\$ 1,620,000	\$ 1,479,570.87	\$ (140,429.13)
Funds remaining from Series 2012		\$ 71,191.16	
Proceeds from Series 2013 Bonds	\$ 1,620,000.00		
Interest Income / Bank Service charges	248.23		
Surplus funds used for Water Well Rework	(199,698.05)		
Expenditures from Bond Proceeds	(1,479,570.87)		
Total Capital Projects Funds from Series 2013		\$ 12,170.47	

Oakmont PUD
Series 2014 Park Bonds
June 14, 2018

<u>CONSTRUCTION COSTS</u>	TCEQ Approved Amount	District Expenditure	Over (Under)
Auburn Lakes - Landscaping	\$ 44,723	\$ 44,723.16	\$ 0.16
Auburn Lakes Estates Sections 1&2 - Landscaping and Sidewalks	14,579	14,579.44	0.44
Auburn Lakes Pines Section 3 - Landscaping	13,658	13,658.29	0.29
Auburn Lakes Reserve Section 2 - Landscaping	11,103	11,103.20	0.20
Auburn Lakes Retreat Sections 1,2 & 3 - Landscaping	9,957	9,956.75	(0.25)
Auburn Lakes East Detention Basin - Landscaping	1,820	1,820.00	0.00
Auburn Lakes West Detention Basin - Landscaping	64,442	59,046.50	(5,395.50)
Auburn Lakes Entrance / Water Plant - Landscaping	6,130	6,130.00	0.00
Auburn Lakes Estates Section 2 - Sidewalks	22,050	22,050.00	0.00
Auburn Lakes Pines Section 3 & 4 - Sidewalks	5,200	5,200.00	0.00
Auburn Lakes Retreat Sections 2 & 4 - Sidewalks	7,491	7,490.92	(0.08)
Auburn Lakes Reserve Section 1/ Recreation Center - Sidewalks	7,000	7,000.00	0.00
Auburn Lakes Recreation Center - Sitework, Utilities, Paving, etc...	421,336	421,335.80	(0.20)
Auburn Lakes Estates - Amenisty Lake Engineering	822	822.00	0.00
Auburn Lakes Pines Section 1,2,3 & 4 - Land Costs	81,767	81,767.11	0.11
Auburn Lakes Village Section 2 - Land Costs	28,135	28,134.59	(0.41)
Auburn Lakes Reserve Section 1,2 & 4 - Land Costs	47,114	47,113.78	(0.22)
Auburn Lakes Retreat Sections 1,2,3,4 & 5 - Land Costs	121,958	121,956.57	(1.43)
Auburn Lakes Estates Section 1 & 2 - Land Costs	250,789	250,788.55	(0.45)
Recreation Center - Land Costs	149,731	149,731.02	0.02
Auburn Lakes East Detention Pond - Landscaping	288,000	0.00	(288,000.00)
Auburn Lakes Recreation Center / Lot Paving	212,000	0.00	(212,000.00)
<u>NON-CONSTRUCTION COSTS</u>			
Legal Fees	70,350	70,350.00	0.00
Fiscal Agent Fees	58,000	49,400.00	(8,600.00)
Developer Interest	301,443	254,150.68	(47,292.32)
BAN Interest	6,556	6,557.04	1.04
Bond Discount	72,208	72,207.60	(0.40)
Bond Issuance Expenses	44,959	37,016.45	(7,942.55)
BAN Issuance Costs	12,048	22,394.56	10,346.56
TCEQ Bond Issuance Expenses	6,675	6,175.00	(500.00)
Attorney General Fee	2,470	2,470.00	0.00
Bond Application Report Cost	45,000	47,464.63	2,464.63
Contingency	40,486	0.00	(40,486)
TOTAL	\$ 2,470,000	\$ 1,872,593.64	\$ (597,406.36)
Proceeds from Series 2014 Park Bonds	\$ 2,470,000.00		
Interest Income/Bank Service charges	2,990.32		
Expenditures from Bond Proceeds	(1,872,593.64)		
Total Capital Projects Funds from Series 2014 Park Bonds		\$ 600,396.68	

**EQUI-TAX INC
TAX ASSESSOR'S REPORT
OAKMONT PUD
May 2018**

HISTORICAL TAX SUMMARY

<u>YEAR</u>	<u>RATE</u>	<u>LEVY AMOUNT</u>	<u>OUTSTANDING</u>	<u>\$ COLLECTED</u>	<u>PCT</u>
2017	0.87000	3,925,717.35	18,231.23	3,907,486.12	99.5%
2016	0.90000	4,096,992.32	558.12	4,096,434.20	99.9%
2015	1.00000	4,323,404.83	191.04	4,323,213.79	99.9%
2014	1.10000	4,062,026.23	224.71	4,061,801.52	99.9%
2013	1.24000	3,467,912.00	0.00	3,467,912.00	100.0%
2012	1.25000	2,694,759.40	0.00	2,694,759.40	100.0%
2011	1.25000	2,392,418.77	0.00	2,392,418.77	100.0%
2010	1.25000	2,050,001.10	0.00	2,050,001.10	100.0%
2009	1.25000	1,946,314.80	0.00	1,946,314.80	100.0%
2008	1.25000	1,455,912.14	0.00	1,455,912.14	100.0%
2007	1.25000	801,413.83	0.00	801,413.83	100.0%
2006	1.30000	346,274.73	0.00	346,274.73	100.0%
2005	1.35000	165,094.12	0.00	165,094.12	100.0%

**FISCAL YEAR
10/01/17 TO 09/30/18**

BEGINNING CASH BALANCE	46,511.24	69,635.89
	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
REVENUE		
2017 - TAXES	7,004.67	3,907,486.12
2016 - TAXES		17,508.90
2015 - TAXES		11,042.53
PRIOR - TAXES		11,176.88
PENALTY & INTEREST	649.35	14,979.51
COLLECTION FEES		4,342.81
OVERPAYMENTS	46.67	12,168.76
MISC REVENUE		10,960.03
CAD ADJ DUE TAXPAYER	47.44	3,011.95
TOTAL REVENUE	7,748.13	3,992,677.49
DISBURSEMENTS	CHECK #	
TAX ASSESSOR FEE	1630	1,870.51
M/O TRANSFER		1,050,936.09
PARKS		455,396.13
D/S TRANSFER		2,445,192.98
MISC. DISBURSEMENTS		348.75
COMPUTER & POSTAGE		3,148.02
LEGAL FEES		4,342.81
TAX ASSESSOR BOND	1631	50.00
BANK CHARGE		173.03
LEGAL NOTICES		845.90
AERIAL PHOTO/FRAMING		0.00
REFUND - OVERPAYMENTS	1636	2,218.50
REFUND - CAD LAWSUITS	1632	382.80
REFUND - CAD CORR.	1633 - 1635	507.60
CENTRAL APPRAISAL DIST.		14,740.00
TOTAL DISBURSEMENTS	5,202.44	4,013,256.45
ENDING CASH BALANCE	49,056.93	49,056.93



OAKMONT PUD
DEPOSITORY PLEDGE REPORT
May 2018

Depository Bank	Wells Fargo Bank
Depository Pledge Agreement Signed	Nov-14
Minutes Confirming Collateral Pledge	Nov-14
Custodian Bank	Bank of New York Mellon
Collateral Receipt	4/30/2018
Annual Bank Audit	Dec-17
Monthly Statement of Value	4/30/2018

Type of Collateral

Market Value

Wells Fargo Bank monitors Balances daily and places Securities as necessary

DATE
6/14/2018

**MONTHLY OPERATIONS REPORT
OAKMONT PUBLIC UTILITY DISTRICT**

METER COUNT	
Occupied	1,139
Vacant	2
Commercial	2
Commercial O/D	2
Builder	1
Irrigation/Esplanade	18
Total	1,164

BILLED CONSUMPTION		
04/13/18	to	05/13/18
Residential		17,755,000
Builders		9,000
Commercial O/D		485,000
Commercial		41,000
Irrigation		749,000
Total Gallons		19,039,000

Leaks & Flushing: 75,000
Total Consumption: 19,114,000

Plant Pumpage: 20,099,000
Billed Percentage of Water: 95.10%

#1
Calculated Well GPM 1,407
Design Well GPM 1,400
Well Pumpage 20,099,000

Arrears for the Month of	APRIL	Month of	MAY
Cut-Off Notices Mailed	04/23/18	Meter Read Date	05/13/18
Number of Notices Mailed	45	Billing Date	05/22/18
Cut-Off Date	05/14/18	Mailing Date	05/23/18
Number of Actual Cut-Offs	3	Due Date	06/15/18



OAKMONT PUBLIC UTILITY DISTRICT

DATE
6/14/2018

MONTHLY OPERATIONS SUMMARY

WATER PRODUCTION

May-18

Total Water Pumped for Calendar Month of : May-18 **23,168,000** Gallons

Pumpage Year to Date: **61,786,000** Gallons

Distribution System Chlorine Residual Reporting:

Average	<u>1.88</u>	mg/l.
Maximum	<u>2.08</u>	mg/l.
Minimum	<u>1.36</u>	mg/l.

TEXAS DEPARTMENT OF HEALTH I.D. NO. 1010337

Bacteriological Analysis : 4

Samples Taken On : 05/26/18

All samples were returned negative from the state approved testing laboratory.

OAKMONT PUBLIC UTILITY DISTRICT
MONTHLY OPERATIONS SUMMARY

DATE
6/14/2018

BILLING & COLLECTION REPORT
May-18

Balance Forward
 As of 04/20/18

Total
\$ 113,982.99

Collection Period:

	04/20/18	TO	05/22/18
Deposit	\$		689.65
Water	\$		22,222.74
Sewer	\$		37,963.72
Connect	\$		372.50
Penalty	\$		993.69
RWA Fee	\$		50,632.45
Undistributed Overpayments	\$		2,209.20
TOTAL	\$		115,083.95

Current Adjustments:

\$ 1,340.24

Current Billing for

May-18

	04/13/18	TO	05/13/18
Deposit	\$		-
Water	\$		24,894.10
Sewer	\$		38,596.55
Connect	\$		-
Penalty	\$		895.41
RWA Fee	\$		69,294.72
TOTAL	\$		133,680.78

TOTAL RECEIVABLE

\$ 133,920.06

Billing Report Through: 05/22/18
 Deposits on file for the district: \$94,757.00
 Credit Card Payments: 221
 Bank Draft Payments: 232
 E Payments: 89

Consumption: 19,039,000
 Electronic Transfer: 236
 Paperless: 100

OAKMONT PUBLIC UTILITY DISTRICT

MONTHLY OPERATIONS SUMMARY WASTEWATER TREATMENT PLANT

April-18

TPDES Permit # 10910-001
TX0058548

Expires: 3/1/2018

Effluent Quality Data: Reported for: April-18

	<u>Previous Month</u>	<u>Reported</u>	<u>Permitted</u>	<u>Excursion</u>
DO Minimum	7.23 mg/l	7.88 mg/l	4.00 mg/l	NO
pH Minimum	7.25 mpn	7.08 mpn	6.00 s.u.	NO
pH Maximum	7.63 mpn	7.48 mpn	9.00 s.u.	NO
TSS Average	4.87 mg/l	3.06 mg/l	15.00 mg/l	NO
TSS Maximum	14.80 mg/l	4.90 mg/l	40.00 mg/l	NO
TSS lbs/day	30.07 lbs/day	21.37 lbs/day	144.00 lbs/day	NO
NH3-N Average	0.11 mg/l	0.33 mg/l	3.00 mg/l	NO
NH3-N Maximum	0.20 mg/l	1.31 mg/l	10.00 mg/l	NO
NH3-N lbs/day	0.71 lbs/day	2.35 lbs/day	29.00 lbs/day	NO
Flow Average	0.768 mgd	0.762 mgd	0.750 mgd	NO
CL2 Res Min	1.18 mg/l	1.19 mg/l	1.00 mg/l	NO
CL2 Res Max	0.08 mg/l	0.07 mg/l	0.10 mg/l	NO
E Coli Avg.	1.00 mpn	4.00 mpn	63 mpn	NO
E Coli Maximum	1.00 mpn	16.00 mpn	200 mpn	NO
BOD 5 Average	2.00 mg/l	3.00 mg/l	10.00 mg/l	NO
BOD 5 Maximum	3.00 mg/l	5.00 mg/l	25.00 mg/l	NO
BOD 5 lbs/day	15.00 lbs/day	21.81 lbs/day	63.00 lbs/day	NO
Total Treated	22,860,000 gallons			

Effluent Quality Compliant with Discharge Permit ? YES

of Directors of the District which either (a) will have a special economic effect on a business in which the Director or a person related to the Director in the first degree by consanguinity or affinity has a substantial interest that is distinguishable from the effect on the public; or (b) in the case of substantial interest in real property, affects the value of such property in which the Director or a person related to the Director in the first degree by consanguinity or affinity has a substantial interest differently from how it affects the public, except when a majority of the Board of Directors of the District is required to abstain from participation in a particular vote because of a similar conflict of interest. A Director who determines that he or she must abstain from participating in a decision of the Board of Directors of the District for a reason set forth above must file an affidavit with the Secretary of the Board of Directors of the District, prior to a vote or decision by the Board of Directors of the District on the matter, stating the nature and extent of the Director's interest in the matter.

b. For the purpose of this conflicts of interest policy, a Director is considered to have a "substantial interest" in a business if (a) the Director or a person related to the Director in the first degree by consanguinity or affinity owns ten percent (10%) or more of the voting stock or shares of the business entity or owns either ten percent (10%) or more or \$15,000 or more of the fair market value of the business entity; or (b) funds received from the business exceed ten percent (10%) of the Director's gross income for the previous year. A Director has a substantial interest in real property if the interest is an equitable or legal ownership with a market value of \$2,500 or more.

2) A Director shall not hold another office or position that represents interest in conflict with those of the District. Should it be found that a Director holds an office or position that represents interests that are in conflict of those of the District, such Director shall abstain from discussion and voting on matters between such entity and the District.

B. Gifts. No director, officer, investment officer or employee of the District shall directly or indirectly solicit, accept or receive any gift or thing of value, whether in the form of money, services, credits, loans, travel, entertainment, hospitality, promise or any other form, under circumstances where a reasonable inference could be drawn that the gift or thing of value was intended to influence such director, officer, investment officer or employee of the District in the performance of his or her official duties or was intended as a reward for any official action on his or her part. Nothing herein shall be deemed or construed to prohibit normal social practices where gifts among friends or associates are appropriate for certain occasions. Specifically, a director, officer, investment officer or employee of the District may accept a gift or thing of value from a person, firm, corporation or other entity having or proposing to have a business

or financial relationship with the District only when the offer and the acceptance and receipt of such gift or thing of value:

- 1) Are in keeping with good business ethics;
- 2) Are customary and proper under the circumstances and give no appearance of impropriety;
- 3) Do not impose any sense of obligation on the recipient to the donor;
- 4) Do not result in any form of special or favored treatment for the donor;
- 5) Cannot reasonably be viewed as extravagant, excessive, or too frequent considering all the circumstances;
- 6) Do not involve cash, currency, loans or credit arrangements of any kind, or any item of property of significant value;
- 7) Have a value of \$49.99 or less (including gift certificates);
- 8) Do not involve materials, service, repairs or improvements at no cost or at unreasonably low prices; and
- 9) Are made under circumstances where no effort is made to conceal the facts and circumstances related thereto by either the recipient or the donor.

C. Investments. Except under circumstances permitted by the general or special laws of the State and the rules, regulations and policies of the District, no director, officer, investment officer or employee of the District shall own an interest in or derive compensation or profit from or engage in the management of any organization providing services, materials or equipment to the District, except when such interest is comprised solely of securities traded over the counter or listed on a public security exchange, or except when such interest has been fully disclosed to the Board of Directors of the District in the manner required by law.

D. Confidential Information. No director, officer, investment officer or employee of the District shall disclose confidential information concerning the property, operations, policies or affairs of the District, or use such confidential information to advance the personal interests, financial or otherwise, of such director, officer, investment officer or employee, or accept employment or engage in any business or professional activity which such director, officer, investment officer or employee might reasonably expect would require or induce him or her to disclose confidential information acquired through or by reason of his or her position with the District.

- E. Private Employment. No director, officer, investment officer or employee of the District shall negotiate for or accept future employment with any person, firm, association or corporation which has a substantial financial interest in any proposed award of contract or decision within the area of responsibility of such director, officer, investment officer or employee and upon which he or she must act or make a recommendation.
- F. Appearance of Proper Conduct. Each director, officer, investment officer or employee of the District shall conduct his or her official and personal affairs in such a manner as to clearly demonstrate that he or she cannot be improperly influenced in the performance of his or her official duties, and to such ends, no director, officer, investment officer or employee of the District shall endorse commercial products or services by permitting the use of pictures, endorsements or quotations in advertisements utilizing or making reference to the properties, operations or affairs of the District.
- G. Investment Officer. An investment officer of the District who has a personal business relationship with an entity seeking to sell an investment to the District shall file a written statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the District must file a statement disclosing such relationship. Any statement required to be filed by an investment officer of the District under this subsection must be filed with the Board of Directors of the District and the Texas Ethics Commission.
- H. Director Qualifications. To serve as a Director, a person must demonstrate that they meet the requirements of Sections 54.102, Texas Water Code, and that none of the provisions of Section 49.052, Texas Water Code, are applicable.
- I. Abuse of Office.
- a) A Director shall to exercise his or her official powers without authority, fail to perform a required duty, or improperly take or use any District or public property with the intent to obtain a personal benefit.
 - b) A Director shall not unlawfully take advantage of his or her official capacity either to mistreat or impede an individual.
 - c) A Director shall not misuse information that he or she received, in advance of the public, because of the Director's official capacity, and shall not engage in any activity that might lead to the disclosure of confidential information.
 - d) A Director shall reject any job, favor, or other benefit that might tend, or is intended, to impair or influence his or her official conduct or independence.

ARTICLE II FEES AND EXPENSE POLICIES

Section 2.01. The Board of Directors of the District has adopted a Resolution Regarding Fees of Office for the Board of Directors as a separate policy.

Section 2.02. The Board of Directors of the District has adopted a Resolution Regarding Expenses to be Reimbursed by the District as a separate policy.

ARTICLE III
CONSULTING SERVICES

Section 3.01. Any contract for professional consulting services, including legal, fiscal, accounting, auditing and/or engineering services shall be initiated, concluded and administered by the Board of Directors of the District pursuant to the procedures provided in Subchapter A, Chapter 2254, Government Code, as amended (the "Professional Services Procurement Act").

Section 3.02. Prior to entering into a contract for professional consulting services, the Board of Directors of the District shall review and evaluate proposals submitted by qualified consultants and shall assess: the prior project experience of such consultants that relate directly to the District's needs; the work experience of such consultants with organizations of similar types and sizes; the financial capacity and stability of such consultants; and such other matters and qualifications as the staff and/or Board of Directors of the District may deem appropriate. In evaluating such proposals, the Board of Directors of the District may make such contacts with current and prior clients of such consultants as they may deem appropriate to obtain accurate assessments of the performance of such consultants. After an evaluation of such proposals and previous performance histories, the Board of Directors of the District shall select and conclude a contract with a qualified consultant. All of such contracts shall be in writing and shall set forth the term, scope of work and costs to be incurred.

Section 3.03. Prior to renewal, revision or extension of any consulting contract, the Board of Directors shall evaluate the services provided pursuant to such contract. The Board of Directors of the District shall also monitor the services rendered in connection with all consulting contracts.

Section 3.04. The procedures for selection of professional consultants herein shall be subject to all other applicable requirements of the general and special laws of the State including, but not limited to, the provisions of Chapter 171, Texas Local Government Code, as amended.

Section 3.05. The District shall require that any officer, employee, or consultant who collects, pays or handles any funds of the District furnish or provide a bond, payable to the District, in an amount determined by the Board of Directors of the District to be sufficient to safeguard the District. Such bond shall be conditioned on the faithful performance of that person's duties and on accounting for all funds and property of the District. The bond shall be signed or endorsed by a surety company authorized to do business in the State of Texas. The Board may pay the premium on such surety bonds required out of any available funds of the District.

ARTICLE IV
UNIFORM FINANCIAL ACCOUNTING AND REPORTING STANDARDS

Section 4.01. It is hereby declared the policy of the District to establish, implement and continue in connection with the District's financial statements, books, and records uniform reporting standards and requirements that utilize "Audits of State and Local Government Units" as a guide for audit working papers and that utilize, to the extent not prohibited by the general and special laws of the State "Governmental Accounting and Financial Reporting Standards." Notwithstanding the foregoing, a uniform method of accounting and reporting shall be established, implemented, and continued in connection with all industrial development bonds and pollution control bonds of the District, if appropriate, which complies with the requirements of the State auditor, as promulgated from time to time.

ARTICLE V
ANNUAL OPERATING BUDGET

Section 5.01. Subject to the applicable requirements of the general and special laws of the State of Texas, the Board of Directors of the District shall adopt and promulgate an operating budget for the fiscal period beginning on the first day and ending on the last day of the District's fiscal year. Such operating budget shall identify and describe in reasonable detail the anticipated sources of revenues, receipts and income and the proposed expenditures and costs of the District for such fiscal year. Any major proposed expenditure which is not itemized, categorized or otherwise described or contemplated in the current approved operating budget of the District shall be subject to the prior approval of the Board of Directors of the District. The Board of Directors of the District, in deliberating approval of such major proposed expenditure shall, in addition to other pertinent facts, consider: the fiscal implications of such proposed expenditure; the anticipated sources of new revenue, current revenue or funds on hand or in reserve available or to become available for payment of such proposed expenditure; and the projected implications, if any, of such proposed expenditure on other projected expenditures or costs of programs or projects of the District already included in the current fiscal year operating budget.

Section 5.02. Except as otherwise provided by the general and special laws of the State and the actions and proceedings of the Board of Directors of the District, nothing herein or in such operating budget shall be deemed or construed to constitute a debt or expenditure limitation or constraint on expenditure authorizations contained in such operating budget or to limit, alter or restrict the power and authority of the Board of Directors of the District to amend, modify or revise the District's current fiscal year operating budget contemporaneously with any proposed expenditure or in arrears thereto.

ARTICLE VI
AUDIT COMMITTEE

Section 6.01. The Board of Directors may establish an Audit Committee. The Audit Committee consists of the Board of Directors of the District. The Audit Committee shall

periodically review the District's financial statements, fiscal practices, and financial position; shall consult, as and when they deem necessary or appropriate, with representatives of the Texas Commission on Environmental Quality, the District's independent auditors, and the District's legal consultants; and shall make periodic recommendations on such changes in accounting procedures and controls, fiscal management, investments, and related financial matters as the Audit Committee may deem appropriate.

ARTICLE VII
MISCELLANEOUS

Section 7.01. No part, section, paragraph or provision of the rules, regulations and policies contained herein is intended to expand, restrict or modify the legal duties and obligations of any director, officer, investment officer, consultant, contractor or employee of the District beyond the limits of applicable law, and in case of any conflict or inconsistency, such conflict or inconsistency will be resolved in favor of the applicable requirements of law. In the event of any ambiguity or uncertainty as to the intent and application of any part, section, paragraph or provision hereof, a written request for clarification or approval of a proposed action describing such circumstances shall be submitted to the Board of Directors of the District for a decision as to a proper course of action.

Section 7.02. The rules, regulations and policies set forth herein shall be and remain in full force and effect unless and until amended, revised, rescinded or repealed by action of the Board of Directors of the District. Any prior resolutions, orders, rules, regulations or policies which pertain to the subject matter herein or are in conflict herewith, are repealed, revoked, rescinded and of no further force and effect as of the date hereof.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

Auburn Lakes HOA, Inc.
CMC, Chaparral Management Company, Inc. AAMC®
P.O. Box 681007 ♦ Houston, TX 77268-1007
14550 Torrey Chase, Suite 650 ♦ Houston, TX 77014
Voice 281-537-0957 Fax 281-537-0312
cmc@chaparralmanagement.com

May 10, 2018

Oakmont Public Utility District
Board of Directors
c/o Mallory Craig
Coats, Rose, PC
9 Greenway Plaza, Ste. 1100
Houston, TX 77046

Certified Mail: 7014 1200 0000 0310 2036

Re: Maintenance Agreement

To Whom It May Concern:

This letter shall serve as notification of the intention of Auburn Lakes Homeowners Association, Inc. to terminate the Maintenance Agreement (Open Space) with Oakmont Public Utility District on December 31, 2018. This notice is to assist the District with the transition of responsibility for maintenance of their property back to them.

The Association has been maintaining such open space that included but not limited to, the landscape maintenance, tree and debris removal, bridge repairs, light poles (electricity usage, maintenance and repair) and irrigation (water usage, power source, maintenance and repairs). This termination includes all responsibility for care of the open space of the reserves owned by the District.

Please note that the Association, will continue to maintain the monuments owned by the Association, retaining walls along New Auburn, mailbox clusters, perimeter fence and maintenance of the medians owned by Harris County. The county owned medians must have separate irrigation and electric meters that provide resources only to those medians and not shared with District owned land.

Should you have any questions or need additional information, please do not hesitate to contact this office at your convenience.

Sincerely,



Valerie Overbeck CMCA®, AMS™, PCAM®
Managing Agent
CMC, Chaparral Management Company, Inc. for
Auburn Lakes Homeowners Association



June 12, 2018

Board of Directors
Oakmont Public Utility District
c/o Coats | Rose
9 Greenway Plaza, Suite 1100
Houston, Texas 77046

Re: Engineering Report
Board Meeting of June 14, 2018

Dear Directors:

The following information summarizes our activities on your behalf since your last meeting:

1. **M102 Channel Repair** – Northampton MUD has submitted the final Essential Elements of Information for the project to FEMA. The engineers for Northampton MUD continue to work with FEMA and HCFCD to develop the project scope of work and costs.
2. **Recreation Center Expansion** – Below is a list of warranty items that have been identified and are being addressed by the contractor:
 - (1) Replace bathroom sink water heater – Contractor is working to schedule the warranty repairs.
 - (2) Repair cracks and peeling paint in the fitness center ceiling – Work has been completed.
 - (3) Repair broken door for men’s bathroom in pool pavilion – Work has been completed.
3. **Pool Building Surge Protection** – We briefly looked into the cost of surge protection for the pumps at the pool building. We estimate that installation of surge protectors on all pumps would cost approximately \$6,000.
4. **Surplus Funds and Change in Scope Application** – We are finalizing a draft report to provide to the District’s consultants for review.
5. **WoodsEdge Church Sidewalks** – We are working with WoodsEdge Church to obtain an easement for the construction of the proposed sidewalks.
6. **Northern Drainage Channel** – The District’s operator completed the inspection of the storm drains along the District’s northern and eastern boundaries. The storm drains appear to be in good condition.





Board of Directors
Oakmont Public Utility District
Page 2 of 2
June 12, 2018

7. **Swimming Pool Calcium Removal** – Bayou Connect Services has completed the calcium removal from the pool coping and waterline tile. Enclosed is an invoice for the work in the amount of \$4,700. We recommend payment in the amount of \$3,700, with an additional \$600 to be paid upon replacement of the broken pool water feature and the remaining \$400 to be released following removal of the stains from the pool.
8. **Auburn Lakes Estates Storm Sewer Evaluation** – We are coordinating with the District’s operator to evaluate the amount of debris within the submerged portion of the Auburn Lakes Estates storm sewer system to determine if further storm sewer cleaning is required.
9. **Manhole Survey** – The operator conducted a survey of the sanitary sewer manholes in the Village of Auburn Lakes Secs. 1 & 2, as well as several manholes on the main trunk line along Northcrest Drive. Approximately half of the manholes surveyed are in need of repair. It is our understanding that the operator is proceeding with repairs to the damaged manholes.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE
Engineer for the District

CVR/ab

K:\W5489\W5489-0900-00 General Consultation\Meeting Files\Status Reports\2018\Status Report 6-2018.doc



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

June 11, 2018

Board of Directors
Oakmont Public Utility District
c/o Coats | Rose
9 Greenway Plaza, Suite 1100
Houston, Texas 77046

Re: Auburn Lakes Recreation Center Calcium Removal
Jones & Carter, Inc. Job No. W5489-0901-18
Oakmont PUD

Dear Directors:

Enclosed is Invoice No. 1116 from Bayou Connect Services, in the amount of \$4,700. We reviewed this invoice and find it to be in order. While the contractor has completed the work, during construction the contractor broke the mushroom water feature and stained the pool plaster in isolated areas. The contractor has agreed to replace the mushroom top once the required material comes in. The stain removal will be completed after pool season. We recommend partial payment of this invoice in the amount of \$3,700. Following the installation of the new mushroom top we recommend an additional \$600 be paid to the contractor, and the final \$400 to be released upon removal of the stains.

Should you have any questions or need additional information, please do not hesitate to let us know.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE
Engineer for the City

CVR/ab

K:\W5489\W5489-0900-00 General Consultation\Correspondence\Invoices\Bayou Connect Services\Invoice Cover Letter.docx

Enclosure: Invoice No. 1116
Vortex Quote

Cc(via email): Ms. Debra Loggins – L&S District Services, LLC
Mr. Huey Thompson – Bayou Connect Services

INVOICE

BAYOU CONNECT SERVICES

9151 Autumn Harvest Dr.
Houston, TX 77064

BILL TO

James McCain / Jones and Carter
Auburn Lakes Recreation Center Pool

INVOICE #

1116

INVOICE DATE

04/27/2018

DESCRIPTION	AMOUNT
Remove by mechanical means the calcium build up on the top coping.	4,700.00
Re point cracked tile as needed	
Remove grime and calcium build up on the face of tiles inside of the pools	
TOTAL	\$4,700.00



Thank you

TERMS & CONDITIONS

Payment due upon completion of job.



Quotation

328 Avro, Montreal, QC, H9R 5W5, CA, Tel:514-694-3868, Fax:514-335-5413

Project Name: Auburn Lakes Splashpad, TX 06-1272

Date: 6/6/2018

Project ID: 51335 - 176275,

Client: Customer Service (USA)

Bill To: Customer Service (USA)

Ship To: Customer Service (USA)

, TX

US

Contact: --

Seeflow Kit

VOR Code	Description	Qty	Net Price
22055.3730R02	WATER DOME 30" BLUE	1	401.00
TOTAL FOR Seeflow Kit			401.00

Parts & Sub-Assemblies

VOR Code	Description	Qty	Net Price
11145.0050R01	SECURITY BUTTON HEAD SCREW 3/8 "-16UNC X 1"LG	4	6.54
11145.0930R01	SECURITY BARREL NUT 3/8"-16UNC X 5/8"LG	4	10.31
11155.0010R01	LOCK WASHER 3/8"	4	0.33
11155.0060R01	FLAT WASHER 3/8"	4	0.24
TOTAL FOR Parts & Sub-Assemblies			17.42

11	FREIGHT - CUSTOMER SERVICE	1	85.00
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Quotation

328 Avro, Montreal, QC, H9R 5W5, CA, Tel:514-694-3868, Fax:514-335-5413

	Net Price
	418.42
Freight :	85.00
TX :	41.53
Total (US Funds \$) :	544.95

PLAY PRODUCTS	
(SM) = Surface Mount Installation (SWw/PS) = Safeswap Installation with Interactive Pod Spray (LFN) = Low Consumption Nozzles (w/FV) = Product Includes Interactive Flow Valve (w/PB) = Product Includes Push Button Activator (SF) = Silverflow Polished Finish	(PC) = Powder Coat (SW) = Safeswap Installation (EH) = Embedded Installation (LRN) = Low Restriction Nozzles (WR & WQMS applications) (w/ACT) = Product Includes Electrical Activator (w/MA) = Product Includes Electro/Mechanical Activator

COMMAND CENTERS	
(WCC) = Wall Mounted Command Center (SVCC) = Stainless Steel Vault Command Center (VCC) = Vault Command Centers (CCC) = Cabinet Command Center (BFP) = FT Series Backflow Preventor (PR) = FT Series Pressure regulator	(w/FT S-Touch CTRL) = FT Series SmartTouch controller included (w/WR S-Touch CTRL) = WR Series SmartTouch controller included (w/FT S-Flow CTRL) = FT Series SmartFlow controller included (w/BV) = with brass valves and copper plumbing (w/RLC) = Remotely Loaded Controller
<p>2"/50mm Manifold = MAX Splashpad flow capacity is 72 gpm / 275 lpm 2x 2"/50mm Manifold = MAX Splashpad flow capacity is 144 gpm / 275 lpm* (* Requires minimum 3"/75mm water main service) 3"/75mm Manifold = MAX Splashpad flow capacity is 160 gpm / 600 lpm 2x 3"/75mm Manifold = MAX Splashpad flow capacity is 320 gpm / 1200 lpm** (** Requires minimum 4"/100mm water main service) 2x 3"/75mm Manifold w/RLC = MAX Splashpad flow capacity is 320 gpm / 1200 lpm** (** Requires minimum 4"/100mm water main service)</p>	

Comments: Pat

Payment Terms: As per agreement

Shipping Terms: FedEx Ground

Conditions of sales: Prices quoted above are valid for a period of 60 days, upon which they are subject to change without notice. Freight charge applies to complete shipment. Please note: freight charge is an estimate and is subject to change without notice. Should embed equipment be required ahead of scheduled delivery date, additional freight charges will apply. Taxes not included, and will be invoiced if applicable. In the event of non-payment, Vortex Aquatic Structures International reserves the right to cease manufacturing or shipping until such payments with penalties, if any, is made by the purchaser with no liability on the part of Vortex Aquatic Structures International. Should said purchaser fail to make subsequent payments as required, Vortex Aquatic Structures International shall be entitled to retain payments previously made as liquidated damages.

Lead Time: Standard lead time of 6-8 weeks contingent upon receipt of purchase order, approved drawings, and all applicable color selections.

Warranty: See standard Vortex Aquatic Structures International warranty for full detail.



OAKMONT PUBLIC UTILITY DISTRICT

June 14, 2018

West Pond – Slope Vegetation Establishment

13226 Kaltenbrun ~ Houston, Texas 77086 ~ Office: 281-445-2614 ~ Fax: 281-445-2349

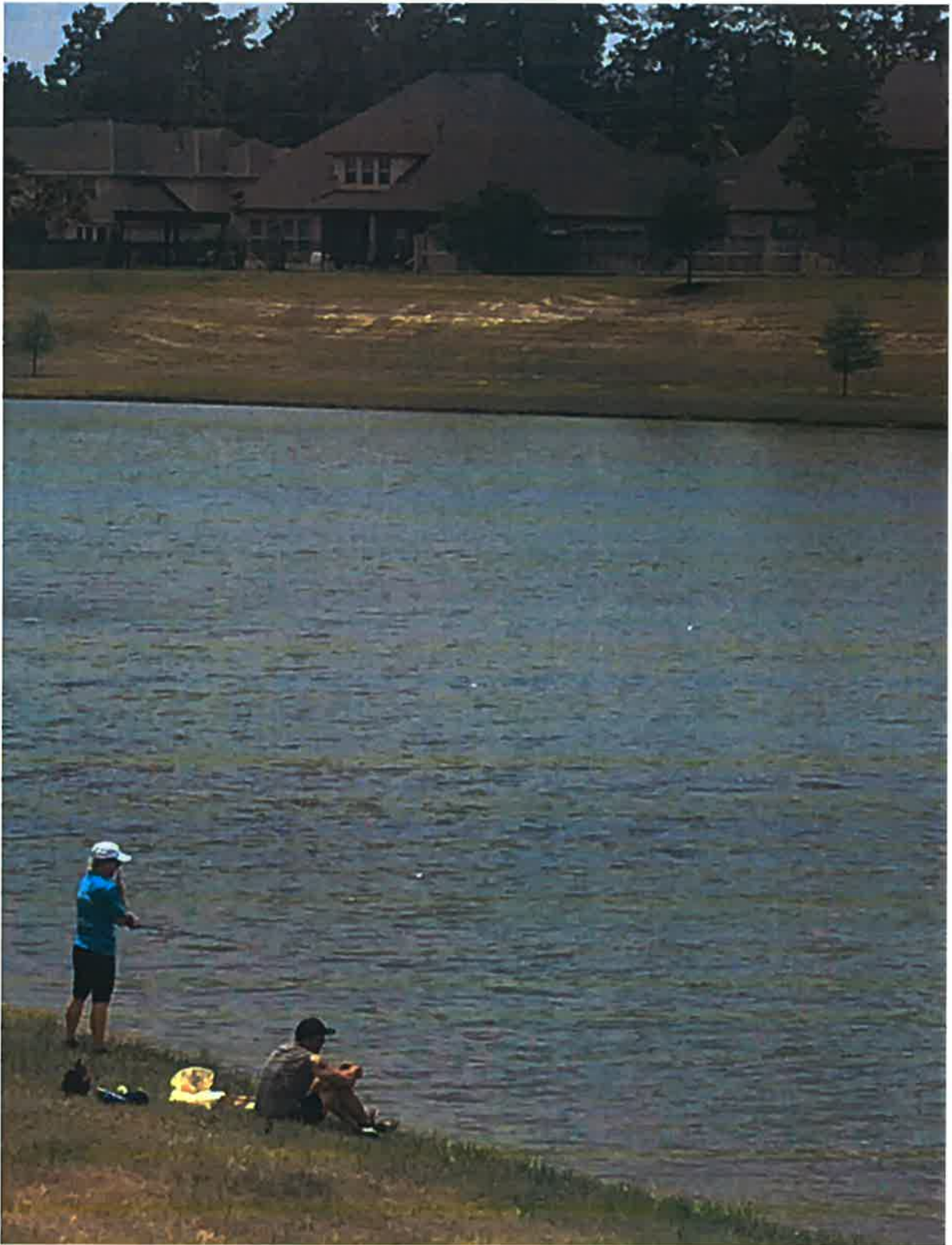
Account Representative: Tom Dillard ~ Email: tdillard@champhydro.com ~ Cell: 281-924-7733



West Pond

Areas of sparse vegetation on the slopes

WEST SLOPE



NORTH SLOPE



NORTH SLOPE



Action item: Champions is requesting the approval of the board to import topsoil and establish permanent vegetation.

Price: \$12,679.50

Champions Hydro-Lawn, Inc.

13226 Kaltenbrun Houston, TX 77086
Office 281/445-2614 Fax 281/445-2349
E-Mail tdillard@champhydro.com

Oakmont PUD
Board of Directors
c/o Coats Rose
9 Greenway Plaza
#1100
Houston, TX 77046

June 14, 2018

Proposal for: Oakmont PUD – West Pond – Slope Vegetation Establishment (approximately 0.75 ac total)

Scope of Work

- Establish permanent preferred vegetation on various bare areas on the slopes to maximize erosion control

Specifications

- Import topsoil, spread and incorporate into existing bare area on the slopes
- Seed with Common Bermuda grass or Sahar II Bermuda grass to establish permanent erosion control vegetation

Price \$12,679.50

Payment: Due upon completion of project.

RESOLUTION AUTHORIZING THE EXECUTION OF ANNUAL CERTIFICATE OF PROPER OPERATION

WHEREAS, Oakmont PUD (the "District") is the holder of a Storm Water Quality Permit(s) issued by Harris County, Texas, relative to certain Storm Water Quality Features (the "Features") owned by the District and operated pursuant to the Storm Water Quality Management Plan for same;

WHEREAS, the District has contracted with Champions Hydro-Lawn, Inc. for the proper maintenance and operation oversight of the Features in accordance with the Storm Water Quality Maintenance Plan;

WHEREAS, the Regulations of Harris County, Texas for Storm Water Quality Management, as amended May 1, 2011, require that the District's Storm Water Quality Permit(s) be renewed annually and that, among other items, a certificate of proper operation completed by the District or the District's agent be submitted to Harris County, Texas; and

WHEREAS, the District desires to authorize Champions Hydro-Lawn, Inc., as agent on behalf of the District, to execute the certificate of proper operation required by Harris County in connection with the annual renewal of the District's Storm Water Quality Permit(s).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF OAKMONT PUD, THAT:

Section 1. The recitals set forth in this Resolution are determined to be true and correct and are hereby adopted as part of this Resolution.

Section 2. The District hereby authorizes Champions Hydro-Lawn, Inc., as agent on behalf of the District, to take any and all actions necessary and convenient for the annual renewal of the District's storm Water Quality Permit(s), including but not limited to the execution of a certificate of proper operation.

Section 3. The Resolution shall continue in force and effect until such time as the District, by and through its Board of Directors, rescinds same in writing.

PASSED AND ADOPTED this ____ day of the month of _____, _____.

OAKMONT PUD

By: _____
President, Board of Directors

ATTEST:

By: _____
Secretary, Board of Directors



Auburn Lakes Recreation Center:
Oakmont Public Utility District
General Meeting - June 2018



RISHER FITNESS MANAGEMENT

Prepared by: Tina DeAses, Recreation Director
Risher Fitness Management, Inc.

Risher Fitness Management, Inc. has been contracted to manage the Auburn Lakes Recreation Center.



Discussion Items & Quotes

<p>Proposal: Silversand 43273 Project Description: Proposal to add spray heads and piping for the area next to the new concrete slab inside the pool fence.</p>			\$1,175.00
<p>Proposal: Silversand 43274 Project Description: Proposal to repair 2 lateral lines broken in construction and add 3 spray heads on shrubs.</p>			\$650.00
<p>Proposal: Value Print and Ship Harmony Project Description: Signage for Residents Metal sign 1: Please use new pool pavilion entrance (posted at old pool gate) Metal sign 2: Water available at FC & pool pavilion (posted at playground) Oakmont PUD Sticker for Cooler</p>		<p>\$55.00 \$55.00 \$25.00</p>	\$135.00
<p>Proposal: Aquatics Management Project Description: Mushroom is continuing to have problems working properly. 5 hp pump, 3 phase 2-year warranty on pump through manufacturer. Price includes pvc materials, suction 2-way valve, pvc, glue, labor (2 people) and haul off of old pump. Aquatics Management will still utilize the swing check valve on the discharge of the new pump.</p>			\$2,900.00
<p>Proposal: Grand Slam Audio Visual Project Description: To separate the pool pavilion speakers on a different zone than the perimeter speakers 1-Amp Regular Price Labor</p>	<p>\$1,500 – \$600.00 (discount) \$900.00 \$200.00</p>		\$1,100.00
<p>Proposal: Southwell Sign Co Project Description: 3 building signs (16" x 6") 3 building signs (16" x 6") dark brown leatherette with raised satin finished (gold) letters Shipping</p>	<p>\$598.00 x 3</p>	<p>\$1794.00 \$175.00</p>	\$1,969.00

Oakmont Utility District - 4195
 W. Rayford @ Gosling
 Spring, TX
 Tina DeAses;



Estimate ID: 43273

Date: 6/5/2018

Sales Rep:
 Felipe Santoyo

PROPOSAL
 Division: Irrigation
 Type: Purchase

Project Description:

Proposal to add spray heads and piping for the area next to the new concrete slab inside the pool fence.

Qty	U/M	Description	Part Number	Price
Pool area.				
10		MP ROTARY SPRAYS NEED TO BE ADDED		\$250.00
1		PIPE AND FITTINGS (TEES, COUPLING, ELBOWS, ETC)		\$175.00
10		LABOR (2 MAN CREW) PER HOUR		\$750.00
			Total for: Pool area.	\$1,175.00
				\$1,175.00
			Subtotal	\$1,175.00
			Tax	\$0.00
			Freight	
			Grand Total	\$1,175.00

TERMS AND CONDITIONS:

This Contract is entered into on this ____ day of _____, 20____, by and between Silversand Services, Inc. "Contractor" and _____, "Client". Client agrees to pay Contractor the Contract Price of _____ in accordance with the Draw Schedule. Any alteration or deviation from the specifications in the Bid Proposal will be performed only upon execution of a written change order signed by Contractor and Customer, and must be paid in full prior to work being performed. _____ (INT.)

The Contract Price shall be adjusted to reflect any increase or decrease due to the change order.

Layout in the field will have precedence over the drawing, as adjustments are needed to accommodate drainage and existing trees. Bid has precedence over drawings. Not responsible for all preexisting underground elements.

Limited Warranty:

- Landscape Plants & Construction and also for Interior Plantings:** Company agrees to repair or replace plants and construction that fail within the first twelve months of installation. Failures are defined as unsatisfactory growth and structural failures except for defects resulting from abuse, lack of proper maintenance, neglect and incidents that are outside the company's control.
- Holiday Decorating and Containers for Interior & Exterior Landscape, Irrigation Products, Light Fixtures and Pool Equipment:** Company provides the manufacturer's limited warranty against defects in material or workmanship.

Approval Signature: _____

Date: _____



Pricing is good for 30 days from Date of Proposal

2827 Barker Cypress - Houston, Texas 77084 - phone: 713-722-0336 fax: 713-722-8160

Oakmont Utility District - 4195
W. Rayford @ Gosling
Spring, TX
Tina DeAses;



Estimate ID: 43274

Date: 6/5/2018

PROPOSAL
Division: Irrigation
Type: Purchase

Sales Rep:
Felipe Santoyo

Project Description:

Proposal to repair 2 lateral lines broken on new pots, and add 3 spray heads on shrubs.

Qty	U/M	Description	Part Number	Price
1		MATERIALS		\$200.00
6		LABOR (2 MAN CREW) PER HOUR		\$450.00
			Total for:	\$650.00
				\$650.00
			Subtotal	\$650.00
			Tax	\$0.00
			Freight	
			Grand Total	\$650.00

TERMS AND CONDITIONS:

This Contract is entered into on this ____ day of _____, 20____, by and between Silversand Services, Inc. "Contractor" and _____, "Client". Client agrees to pay Contractor the Contract Price of _____ in accordance with the Draw Schedule. Any alteration or deviation from the specifications in the Bid Proposal will be performed only upon execution of a written change order signed by Contractor and Customer, and must be paid in full prior to work being performed. _____ (INT.)

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Approval Signature: _____

Date: _____



Pricing is good for 30 days from Date of Proposal

2827 Barker Cypress - Houston, Texas 77084 - phone: 713-722-0336 fax: 713-722-8160

EMAIL

QUOTATION



the southwell co.



928 N. Alamo St. San Antonio, TX 78215 (210) 223-1831 Fax (210) 223-8517

Email: sales@southwellco.com www.southwellco.com

To: Auburn Lakes Recreation Center
25005 Northcrest Dr.
Spring, TX 77389

Quote #: 32362 Date: June 14, 2018

RE: BRONZE FITNESS CENTER

Attn: Tina DeAses

Please enter our quotation covering the following materials as per your specifications or our closest alternate.

CAST BRONZE PLAQUE

QUANTITY: Three (3), 16" x 6"

MATERIAL: cast bronze

LETTERS: From Our Standards

SIZE: 16" Wide X 6" High

BORDER: single line

MOUNTING: Concealed

FINISH: dark brown leatherette background w/raised satin finished (gold) letters

PRICE:	Three (3) Plaques @ \$598.00 each = \$1,794.00
	Shipping & Crate: \$175.00
	Sub-Total: \$1,969.00
	Sales tax @ 8.25%: \$162.44
	Total Price: \$2,131.44

COMMENTS: MANUFACTURE ONLY, INSTALLATION BY OTHERS

PAYMENT POLICY: 50% Deposit / Balance due upon completion

Price is good for 60 days. Once ordered, price will be held for 180 days.

F.O.B. San Antonio, TX **PRODUCTION: Approx. 5 weeks after your approval of our drawings.**

TO START ORDER, PLEASE SIGN AND RETURN THIS QUOTATION

<p>Quotation Accepted _____ (Date)</p> <p>Signed _____</p> <p>Ship To _____</p>

By: **Juanita Hernandez**
juanita@Southwellco.com

We are CERTIFIED...

S.B.E.
(Small Business Enterprise)

E.S.B.E
(Emerging Small Bus. Enterprise)

QUOTATION BASED ON THE FOLLOWING:

Our std. pattern (mold) designs, fonts and mounting. Our std. studs for our F-1 (flush) or P-8 (projected 1/2") mounting and a straight (non-curved) paper template is provided with all Letter orders. Plaques come with our std. concealed mounting studs. Rosettes cost \$25 each. Scaled Shop Drawings via Email or Fax provided at no charge. Full Size drawings cost \$75.00. Shop Drawing revisions cost \$25.00. Quoted shipping is for std. ground service. Tax will be added unless tax exempt info. is on file with us. Quote/Order may be voided if altered. **UNLESS OTHERWISE NOTED, INSTALLATION NOT INCLUDED IN TOTAL PRICE**

CAST PLAQUES & LOGOS • HISTORICAL MARKERS • CAST, CUT-OUT & FABRICATED LETTERS

ADA SIGNS • CUSTOM SIGNAGE



Pool Party Policy for Auburn Lakes Pool & Splash Pad

The Board of Directors (the “Board”) of Oakmont Public Utility District (the “District”), as owner and operator of the pool and splash pad at the Auburn Lakes Recreation Center (the “Pool”) has established the below policy and rules regarding the reservation and use of the Pool party area for pool parties.

- 1) District residents and those who have purchased an annual pool pass may reserve the Pool party area for pool parties. Residents and pass holders must be in good standing with the District (*i.e.* all taxes and water bills must be paid and up to date) to be eligible to reserve the Pool party area. The Pool party area may be reserved by individuals, and organizations, clubs and groups of which there is at least one resident member.

- 2) Reservation fees and deposits are based upon the number of guests to be present. The reservation fee and deposit includes the reservation of the party area for the duration of the party, up to ten (10) reserved chairs, two (2) reserved tables, a designated trash can, and Pool entry for guests for the duration of the party. All reservations require an additional lifeguard to be present, which will be added as an additional fee to the reservation. Reservation fees and deposits are as follows:
 - a) For groups of 11-20 people:
 - i. Rental fee: \$75
 - ii. Lifeguard fee: \$25 per hour of reservation
 - iii. Refundable Deposit: \$100
 - iv. Reservation time: up to 4 hours

 - b) For groups of 21-40 people:
 - i. Rental fee: \$100
 - ii. Lifeguard fee: \$50 per hour of reservation
 - iii. Refundable deposit: \$100
 - iv. Reservation time: up to 4 hours

- 3) Parties of more than 40 people will not be permitted. No private parties resulting in the closure of the pool to residents and pass holders will be allowed.

- 4) The Pool party area may be reserved for a maximum of four (4) hours during open swim hours only. Only two reservations, one for each reservation period, will be allowed on any one day. To ensure reasonable use of the Pool by residents and pass holders, the District reserves the right to limit the number of reservations and the duration of reservations. The times the Pool party area may be reserved are:
 - a) 10:00 am to 2:00 pm; and
 - b) 4:00 pm to 8:00 pm.

- 5) All Pool party guests who are not residents or pass holders must leave the Pool area at the end of the reservation period.

- 6) Reservations must be made no less than two (2) weeks in advance of the requested reservation date. The cancellation policy is as follows:



- a) If a reservation needs to be cancelled, the Requestor must notify the District no less than 72 hours in advance of the reservation date. Upon cancellation, the Deposit and 100% of the Rental Fee will be returned to the Requestor. If the Requestor does not notify the District 72 hours in advance of the reservation date the Deposit will be returned but the entire Rental Fee and Lifeguard Fee will be forfeited.
- b) In the instance of inclement weather:
 - i. Cancellations made for inclement weather at least 72 hours in advance of the reservation will result in a return of 100% of the Rental Fee, the Deposit, and the Lifeguard Fee.
 - ii. Cancellations made for inclement weather at least 24 hours in advance of the reservation will result in a return of the full Deposit, 75% of the Rental Fee, and a complete forfeiture of the Lifeguard Fee.
 - iii. Cancellations made for inclement weather less than 24 hours in advance of the reservation will result in a return of the full Deposit and a complete forfeiture of the Rental Fee and Lifeguard Fee.
- 7) All persons are required to clean up after the use of the Pool party area and ensure the area is reasonably return to the same condition prior to the party. In the event damage or excessive clean-up is required following the reservation the deposit shall be forfeited. In the instance there is damage or clean up required in excess of the deposit, the Requestor will be invoiced for the charges, payment of which is due within 10 business days of invoicing. If the invoice remains unpaid, the Requestor will be barred from making any further reservations at the Pool or clubhouse.

[Print](#) | [Close Window](#)

Subject: Parks suggestion
From:
Date: Fri, Jun 08, 2018 7:02 am
To: board@texaspud.com

Hi

I was at the town hall meeting last night and I forget to mention a basketball court. The board has changed a lot in the past but in one of those meetings we discussed a basketball court. It was suggested that we just put a basketball hoop somewhere by the parking lot. So the parking lot could be the "court".

My son is 11 and is really starting to like the sport. The drive way is not a great place to play. The parking lot is flat and would be a great addition to the community.

Thank you
Keri

Sent from my iPhone



Subject: Auburn Lakes playground
From: Robyn Howley ·
Date: Thu, Jun 07, 2018 3:55 pm
To: Board@TexasPUD.com
Attach: image3.jpeg
image2.jpeg
image1.jpeg

Unfortunately I will not be able to make the meeting tonight but Jen Smith told me to email you my suggestions. Most of my family is up north and they have great playgrounds. Some of the things we like are that the playgrounds are fenced in, have equipment for toddlers through pre-teens, and equipment that is appropriate for children with disabilities. Lots of swings, climbing equipment, teeter totters, tunnels, spinners, etc. one playground had local businesses sponsor equipment and there is a little plaque on it. Helped to cover costs.

Just wanted to share some ideas.

Robyn

Sent from my iPhone

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Subject: Gym rules

From: Layne Sailer

Date: Wed, Jun 06, 2018 5:35 am

To: ty@texasnud.com, board@texasnud.com

What's the status of crop tops for women in the cardio room, only?

I noticed that the rules were changed from the copy that I have. The word midriff was magically added to the signs posted, but not on the online rules.

Which rules are the official rules?

It's very misleading to use advertisements for recreation classes and workouts, with the models in your adds (wearing crop tops and showing midriff).

"Come pay to be in a class, but don't wear the clothes on our advertisements!" How dumb, is this?

Let's get some consistency, at least.

Who had the authority to be able to complain and get the rules to be modified?

A crop top is not an extreme cut off and a tied T-shirt into a knot, is a t shirt!

So, you adding the term "midriff" was recent.

If it's that easy to modify the rules, let's modify the cardio room to allow crop tops and midriff showing, due to the extremely hot conditions.

Is it open knowledge of how much we spend on the ridiculous management company? If oakmont is having money issues, then maybe we could start there.

There are specific employees that need to go!

How many signatures do you need to see that you have an issue with attitude from employees? 27 people that have already 100% agreed with my inquiry, along with 14 that refuse to ever work out at OUR gym, due to attitude of employees!

Layne Sailer
KEC Inc

Subject: Re: [FWD: Clubhouse Rental Concern]
From: Tina deAses <lifestyle@texaspud.com>
Date: Wed, Jun 06, 2018 3:34 am
To: board@texaspud.com

Hi Mallory,

Good Morning! Yes. I have an a/c person coming out to test it today.

Thank you,

Tina DeAses
Auburn Lakes -Recreation Director
281-255-2900

On Jun 5, 2018, at 11:09 AM, <board@texaspud.com> <board@texaspud.com> wrote:

Tina,

Has this been looked into? Maybe the a/c is busted. Probably should get that looked at before the townhall meeting.

Thanks,

Mallory

----- Original Message -----

Subject: Clubhouse Rental Concern
From: "MICKELSON, ELIZABETH"
Date: Tue, June 05, 2018 6:10 am
To: "board@texaspud.com" <board@texaspud.com>

Good Morning,

We rented the Auburn Lakes clubhouse the afternoon of Sunday, June 3rd and were extremely disappointed in the air conditioning temperature. Even after having the attendant working in the fitness center coming over twice to see what he could do we were unable to cool the room down. As shown below the temperature stayed at 84 degrees during the event. After paying the \$250 rental fee and leaving a \$500 deposit this was very disappointing. I was hoping on hosting a wonderful event for my guest but rather spent my time apologizing for the temperature. I have been a resident in good standing for the past 12 years and would like to be compensated for the misfortune that I could not control.

Thank you,
Elizabeth Mickelson

<IMG_2551.JPG>

Sent from my iPhone

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Subject: Note from Jeremy Follis to your Facebook Page Auburn Lakes Recreation Center / Oakmont PUD

From: Stephanie Follis

Date: Tue, Jun 05, 2018 10:08 am

To: board@texas pud.com

Your Name: Stephanie Follis

Phone Number:

Your Question: Do we need to re-register our key for the pool? I know we have gotten something in the mail in the past, but haven't seen anything so I just wanted to check. Thank uou!!

Blessings,

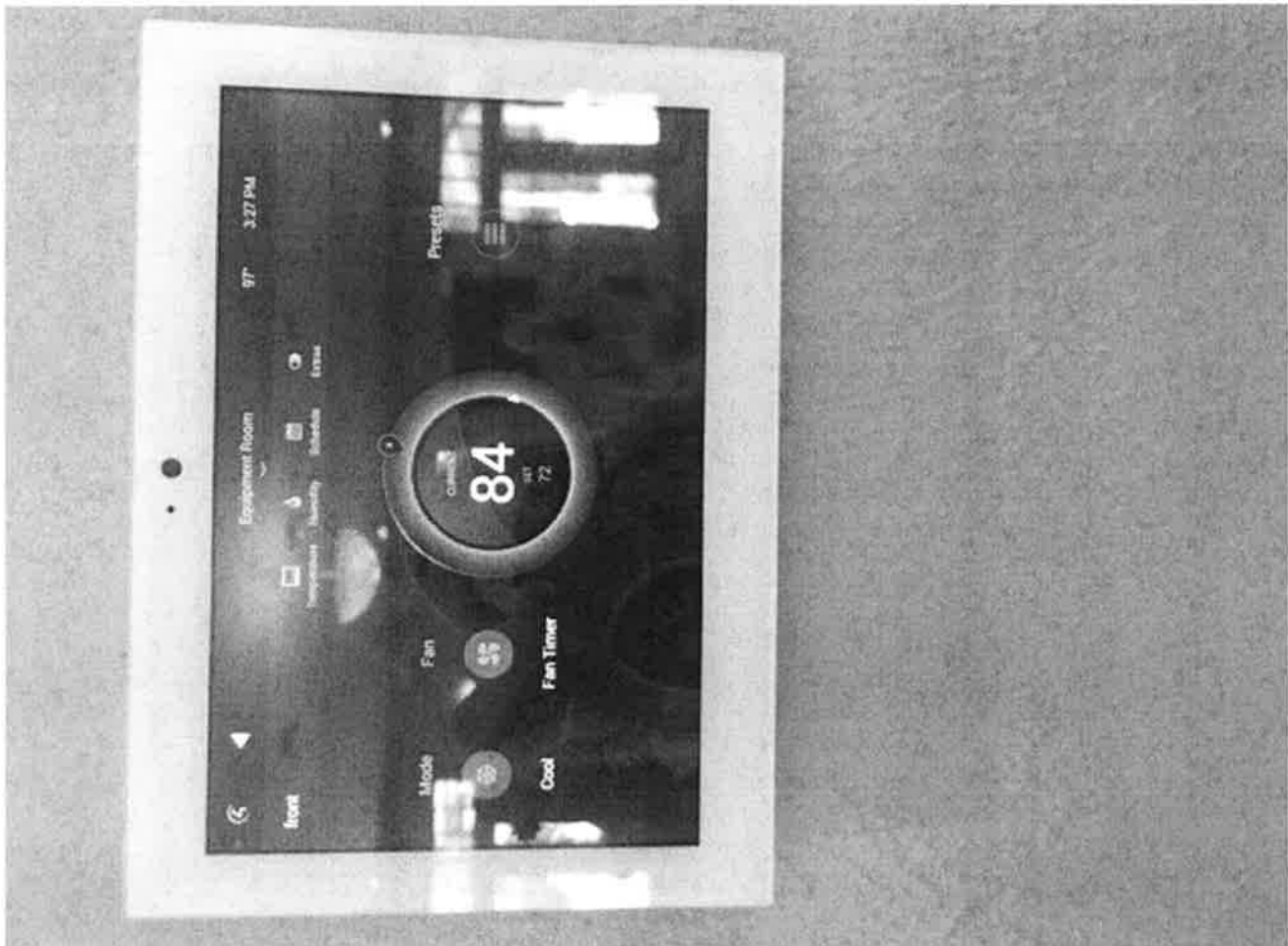
Stephanie Follis

Subject: Clubhouse Rental Concern
From: "MICKELSON, ELIZABETH"
Date: Tue, Jun 05, 2018 6:10 am
To: "board@texasnud.com" <board@texasnud.com>
Attach: IMG_2551.JPG

Good Morning,

We rented the Auburn Lakes clubhouse the afternoon of Sunday, June 3rd and were extremely disappointed in the air conditioning temperature. Even after having the attendant working in the fitness center coming over twice to see what he could do we were unable to cool the room down. As shown below the temperature stayed at 84 degrees during the event. After paying the \$250 rental fee and leaving a \$500 deposit this was very disappointing. I was hoping on hosting a wonderful event for my guest but rather spent my time apologizing for the temperature. I have been a resident in good standing for the past 12 years and would like to be compensated for the misfortune that I could not control.

Thank you,
Elizabeth Mickelson



Sent from my iPhone

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Subject: Not in favor of AL Pool and facilities open to non-residents
From: Shikha Sinha
Date: Sun, Jun 03, 2018 9:12 am
To: board@texaspud.com

Dear PUD Board Members,

It came to my notice yesterday that the AL Pool is open to public for \$200 passes.

Someone mentioned the following points in response to the issue, and I being a resident totally concur with those. I really hope that the PUD will take a moment to revisit these policies in the best interest of the residents. Below is what the concerns were:

We have over 1100 homes in Auburn Lakes. We have one pool and a small gym. Our facilities cannot accommodate all of our residents much less the unlimited amount of non -resident passes that can be sold. I have no problem with North Hampton residents and have a lot of friends in that neighborhood, but as an Auburn Lakes resident I do not feel our one community pool is large enough for the PUD board to sell passes to people who do not live in our community. I pay a lot more than \$200 a year as a Auburn Lakes resident to the PUD. The price is low when you consider \$200 gets a non-resident family access - which could be up to ten people. And while most passes have been sold to North Hampton - it could be anyone from anywhere. There needs to be some regulation. Or if extra revenue is being generated, will Auburn Lakes residents receive some sort of break on PUD taxes?

--

Regards,
Shikha Sinha

Subject: Re: Non resident Passes to facilities

From: Amy Bonnaffons

Date: Thu, May 31, 2018 3:45 pm

To: board@texasnud.com

Good afternoon. I sent the below email Monday. I was wondering if someone on the board has been able to compute the numbers for passes sold to outside residents for the gym and pool.

In addition, could this topic please be placed on the agenda for the June 7th meeting?

Thank you
Amy Bonnaffons

Sent from my iPhone

> On May 28, 2018, at 7:28 AM, Amy Bonnaffons wrote:
>
>
> Good morning,
>
> I spoke to Ty Friday to express my concern for the sale of non resident passes to our neighborhood facilities.
> I really appreciate the call in response to my email.
> I had mentioned that I would like to know the amount of passes to each the pool and the gym have been sold and are currently active. Can someone please send that information to me?
>
> Thank you
> Amy Bonnaffons
>
>
>
> Sent from my iPhone

Subject: Non resident Passes to facilities

From: Amy Bonnaffons

Date: Mon, May 28, 2018 5:28 am

To: board@texaspud.com

Good morning,

I spoke to Ty Friday to express my concern for the sale of non resident passes to our neighborhood facilities.

I really appreciate the call in response to my email.

I had mentioned that I would like to know the amount of passes to each the pool and the gym have been sold and are currently active. Can someone please send that information to me?

Thank you

Amy Bonnaffons

Sent from my iPhone

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Sent from my iPhone

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